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National Center for Assisted Living

AWARDS  PROGRAM

Deadline for submissions: May 11, 2012


National Center for Assisted Living
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2012 NCAL Administrator of the Year Award

This award recognizes an assisted living administrator who demonstrates outstanding innovation, achievement, and capabilities in their provision of high quality person-centered care in a service-oriented culture in an assisted living community.

Eligibility Criteria

All administrators must be employed by an NCAL member community in good standing at the time of the nomination. All nominees must meet the following criteria:

- Exhibit leadership, communication, and teamwork skills that are inherent in providing high quality care in the assisted living setting.
- Exhibit an active role in the assisted living community's local neighborhood/community to enhance not only the lives of his/her residents but to demonstrate the assisted living community's commitment to being a good neighbor and contributing to the overall welfare of the community.
- Recognition by his/her peers as an exemplary leader and advocate of the elderly and staff in assisted living.
- Demonstrated success as an administrator who successfully leads his/her community to deliver outstanding person-centered care and achieves a heightened quality of life for assisted living residents.
- Displays integrity and a high standard of ethical behavior.
- Displays personal leadership and dedication to residents and staff.

Each nomination should be accompanied by a copy of the nominee's resume and an essay outlining how the nominee meets and demonstrates the criteria into his/her daily routine. Each essay should be no longer than 500 words in length.

Note: all activities demonstrated by the nominee and used in the nomination must have been performed in compliance with applicable state and federal labor laws.

2012 NCAL Assisted Living Nurse of the Year Award

This award recognizes an assisted living nurse (must be a licensed practical or registered nurse) who demonstrates outstanding compassion, supervisory success, innovation, achievement, and capabilities in their provision of high quality resident-centered care in a service-oriented culture in an assisted living community.

Eligibility Criteria

All licensed nurses must be employed by an NCAL member community in good standing at the time of the nomination. All nominees must meet the following criteria:

- Effectively communicates with family members, physicians, staff and other stakeholders about the needs of the resident.
- Serves as a mentor and role model to all frontline caregiving staff.
- Exhibits leadership, supervisory, and teamwork skills that are inherent in providing high quality care in the assisted living setting.
- Recognition by his/her subordinates as an exemplary leader and advocate of the elderly and staff in assisted living.
- Demonstrated success as a licensed nurse who successfully leads his/her community to deliver outstanding resident-centered care and achieves a heightened quality of life for assisted living residents.
- Displays integrity and a high standard of ethical behavior.
- Displays personal leadership and dedication to residents and staff.
- Demonstrates clinical leadership in resident care and staff oversight.

Each nomination should be accompanied by a copy of the nominee's resume and an essay outlining how the nominee meets and demonstrates the criteria into his/her daily routine. Each essay should be no longer than 500 words in length.

Note: all activities demonstrated by the nominee and used in the nomination must have been performed in compliance with applicable state and federal labor laws.

2012 National Assisted Living Week® Programming Award

National Assisted Living Week, established in 1995 by NCAL, provides a unique opportunity to bring together residents, families, staff, volunteers, and the community to celebrate our residents and the services provided within assisted living communities. Nominees will be evaluated on their successful incorporation of the 2011 National Assisted Living Week theme (*Forever Proud*) into their activity plans and implementation resulting in outstanding special activities and community events for their residents, families, staff, and volunteers to enjoy.

Eligibility Criteria

All communities nominated must be an NCAL member in good standing at the time of the nomination. All communities must meet the following criteria:

- Communities must have fully incorporated the 2011 National Assisted Living Week theme (*Forever Proud*) into their planned activities and social events.
- The community's 2011 National Assisted Living Week program must have incorporated innovation and creativity.
- The program must have provided outreach activities to the local neighborhood/community as well as to the families, staff, and volunteers of the assisted living community.
- The programming must have exhibited a variety of activities for the residents meeting all levels of capabilities and preferences.

Each assisted living community nominated should submit a brief essay (no more than 250 words) of why they should receive this award, a copy of their activity/recreation calendar for the 2011 National Assisted Living Week, and may submit a scrapbook/picture album (either electronic or hard copy) of text and illustrations which demonstrate successful community-based programs. The essay should include a brief overview of the week's activities, why the activities were selected, how the activities brought the assisted living community and the local community together, and how the overall program achieved success. (Please note: judging is based on program content and not packaging of materials in the award application.)

Note: all activities demonstrated by the nominee and used in the nomination must have been performed in compliance with applicable state and federal labor laws.

2012 Noble Caregiver in Assisted Living Award

This award recognizes frontline caregivers from any department for their contributions that lead to improved quality of life for the residents and create a better work environment for the assisted living community's staff. This includes, but is not limited to, direct care staff from nursing (does not include licensed nurses), housekeeping, dietary, activities/recreation, laundry, and maintenance departments.

Eligibility Criteria:

All nominees must be employed by an NCAL member community in good standing at the time of nominations.

The nominee:

- Contributes to the positive well being of the residents and the morale in the assisted living community.
- Demonstrates outstanding person-centered care and achieves a heightened quality of life for assisted living residents
- Shows initiative and performs above and beyond the call of duty. Provides comfort to the residents, family members, and volunteers.
- Empowers the residents to achieve individual autonomy, dignity, and quality of life in their daily living.
- Has a positive, outgoing attitude.
- Displays leadership, integrity, and a high standard of ethical behavior.
- Shows respect for residents, co-workers, family members and volunteers at all times.

Each nomination should be accompanied by an essay outlining how the nominee meets the criteria and demonstrates the criteria into his/her daily routine. Each essay should be no longer than 250 words in length.

Note: all activities demonstrated by the nominee and used in the nomination must have been performed in compliance with applicable state and federal labor laws.

2012 NCAL Administrator of the Year Award Nominating Form

Name of Nominee: _____

Job Title: _____

Department: _____

Length of Service: _____

Name of Residence: _____

Address: _____

City, State, and Zip: _____

Telephone: _____

Submitted By: _____

Title: _____

Email and Telephone: _____

Each nomination should be accompanied by a copy of the nominee's resume and an essay outlining how the nominee meets and demonstrates the criteria into his/her daily routine. Use as many examples as possible. In the essay, please refer to the person as "the nominee", and do not identify the assisted living community or location. Each essay should be no longer than 500 words in length. Please do not submit pictures with your nomination form and related materials.

Note: all activities demonstrated by the nominee and used in the nomination must have been performed in compliance with applicable state and federal labor laws.

2012 NCAL Assisted Living Nurse of the Year Nominating Form

Name of Nominee: _____

Job Title: _____

Department: _____

Length of Service: _____

Name of Residence: _____

Address: _____

City, State, and Zip: _____

Telephone: _____

Submitted By: _____

Title: _____

Email and Telephone: _____

Each nomination should be accompanied by a copy of the nominee's resume and an essay outlining how the nominee meets and demonstrates the criteria into his/her daily routine. Use as many examples as possible. In the essay, please refer to the person as "the nominee", and do not identify the assisted living community or location. Each essay should be no longer than 500 words in length. Please do not submit pictures with your nomination form and related materials.

Note: all activities demonstrated by the nominee and used in the nomination must have been performed in compliance with applicable state and federal labor laws.

2012 National Assisted Living Week Programming Award Nominating Form

Name of Activity Director: _____

Length of Service: _____

Name of Residence: _____

Address: _____

City, State, and Zip: _____

Telephone: _____

Submitted By: _____

Title: _____

Email: _____

Each facility nominated should submit a brief essay (no more than 250 words) of why they should receive this award, a copy of their activity/recreation calendar for the 2011 National Assisted Living Week, and may submit a scrapbook/picture album (electronic or hard copy) of text and illustrations which demonstrate successful facility-based programs. The essay should include a brief overview of the week's activities, why the activities were selected, how the activities brought the assisted living community and the local community together, and how the overall program achieved success. Judging is based on programming and not packaging of submission.

Note: all activities demonstrated by the nominee and used in the nomination must have been performed in compliance with applicable state and federal labor laws.

2012 Noble Caregiver in Assisted Living Award Nominating Form

Name of Nominee: _____

Job Title: _____

Department: _____

Length of Service: _____

Name of Residence: _____

Address: _____

City, State, and Zip: _____

Telephone: _____

Submitted By: _____

Title: _____

Email: _____

Please attach a brief essay of why the nominee should receive the Noble Caregiver in Assisted Living Award. It should address how the nominee meets the award criteria and how the nominee incorporates the criteria into the daily routines. Use as many examples as possible. In the essay, please refer to the person as “the nominee”, and do not identify the assisted living community or location. Please limit the essay to a total of 250 words and attach this page as the cover sheet. Do not submit pictures with your nomination form and related materials.

Note: all activities demonstrated by the nominee and used in the nomination must have been performed in compliance with applicable state and federal labor laws.

General Rules and Guidelines

- All forms must be typed and received by Shelley Sabo at NCAL no later than **May 11, 2012**
- Nominees for the *NCAL Administrator of the Year*, *NCAL Assisted Living Nurse of the Year*, *NALW Programming of the Year Award* (for the 2011 National Assisted Living Week theme), and *Noble Caregiver in Assisted Living* award may now be submitted directly to NCAL. **State associations may establish their own rules and criteria to select state winners for submission. Please check with your state affiliate for proper submission of all nominations.** However, NCAL requires that all nominations are on the attached standardized form to submit nominations to the national recognition program.
- All nomination forms received directly from assisted living communities or individuals will be verified with the appropriate state affiliate to ensure that all nominees are members in good standing.
- The winner(s) will be selected no later than June 29, 2012 and notified by NCAL. The state affiliate(s) will also be notified at the same time. The award will be presented at NCAL's 6th annual NCAL Day on October 7, 2012, the opening event for AHCA/NCAL's 63rd annual convention in Tampa, Florida.
- All materials, essays and photos submitted become the property of AHCA/NCAL and may be used in its publications and Web sites. Submitted materials will not be returned to applicants.
- NCAL reserves the right not to make a national award if fewer than 10 nominations are submitted for each category or if applicants do not meet award eligibility criteria.

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Questions?

Please contact Martece Yates

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