



**2023 DON Bootcamp
November 6-9, 2023**

K-State Olathe Campus
22201 W Innovation Dr. Olathe, KS 66061
Wi-Fi access: KSU Guest no password needed



Room Block at Holiday Inn Express Olathe West \$114 per night until October 15 (includes breakfast)

Monday, November 6, 2023 (7.5 Contact Hours)

8:00 am Registration

8:15 am Welcome and introductions
Linda MowBray, KHCA, Polly Berkley, KHCA, Linda Farrar, LicaMedman

SEGMENT 1 - Roles and Responsibilities of the DON

8:30 -10:10 The role of the DON and Establishing connections between DON's management and leadership responsibilities
Linda Farrar
(2.0 Contact Hours)

10:10 – 10:30 BREAK

10:30 – 12:10 Primary tasks associated with the responsibilities of being the DON – workgroup/roundtable discussions.
Julie Sallman, Darcy Moody, Laci McCartney
(2.0 Contact Hours),

12:10 – 1:00 Lunch – Provided by **K&RE**

SEGMENT 2 – Clinical Excellence

1:00 – 2:45 The *State Operations Manual* (SOM) (Appendix PP); regulations, certification processes, guidance tools for surveyors, and more
Linda Farrar
(2.0 Contact Hours)

2:45-3:00 BREAK

3:00 – 4:15 Understand how and when to use Critical Element Pathways in the survey preparation process
Linda Farrar
(1.5 Contact Hours)

4:00 – 4:15 Q & A

Tuesday, November 7, 2023: (7.0 Contact Hours)

8:00 am Sign in for day 2.

Segment 3 The Regulatory and Survey Process

8:30 – 9:20 CMS regulatory documents and resources that govern Medicare and Medicaid facility licensing and State regulatory documents and resources that govern State Licensed Facilities

Dawne Altis
(1.0 Contact Hours)

9:20-9:45 Break

9:45 – 12:15 The federal survey process and the state survey process explain the IDR Process & what will make a successful IDR process. What does KDAD want from the facility to make a successful IDR

Dawn Altis
(3.0 Contact Hours)

12:15 – 1:00 LUNCH

1:00 – 3:00 The Nurse leader's role to prepare for, participate in, and respond to the annual survey

Tricia Phillips
(2.5 Contact Hours)

3:00- 3:15 BREAK

Segment 4 Leading Clinical Improvement

3:15 – 4:30 The role of the DON with quality including the role of the DON in the QAPI process

Teresa Coover
(1.5 contact hours)

4:30 Final questions and wrap up.

Wednesday, November 8, 2023: (6.5 Contact Hours)

- 8:00 Sign in for day 3.
- 8:30 – 9:20 The relationships between the medical record, the MDS, and the Quality Measures. Understanding iQies & the iQies System.
Cynthia Pendleton
(1.0 Contact Hours)
- 9:20-9:45 BREAK
- 9:45 – 11:00 Key clinical data utilized to monitor performance and using clinical data to drive improvement
Della Ribordy
(1.0 Contact hours)

Segment 5: Staffing and Human Resources Management

- 11:00 – 11:50 Steps in the hiring and orientation processes
Shanda Mihali
(1.0 Contact Hour)
- 11:50-1:00 Lunch
- 1:00 – 1:50 Improving employee retention and decreasing turnover.
Laura Peterson
(1.0 contact hour)
- 1:50 – 2:40 Understand required training and competencies, implementing successful skills fairs
Michelle Novotny
(1.0 Contact Hour)
- 2:40 – 4:00 Elements of staffing a nursing facility (PPD, budget, and acuity)
Linda Farrar
(1.5 Contact Hour)

Thursday November 9, 2023: (4.0 Contact Hours)

Segment 6: Overview of the Business Operations of the Nursing Department

- 8:00 am Sign in for the last day.
- 8:30 – 9:45 Comparisons of the different payment models effecting nursing department function, managed care organizations (Medicare, Medicare Advantage, Medicaid, alternative payment organizations)
Shannon Lager
(1.5 Contact Hour)
- 9:45 – 10:00 BREAK
- 10:00 – 10:50 Review the DON’s role in overseeing the Resident Assessment Instrument (RAI) process, specifically the Minimum Data Set (MDS) component
Cynthia Pendleton
(1.0 Contact Hour)
- 10:50 – 12:00 Basic budgeting, strategic planning, and fiduciary requirements of the DON
Travis McBride
(1.5 Contact Hours)
- 12:00 Final Q & A and Departures